

**MINUTES OF AN EXTRA-ORDINARY MEETING OF
MARKET WEIGHTON TOWN COUNCIL HELD OVER ZOOM ON
WEDNESDAY 18TH NOVEMBER 2020 AT 7.00PM**

Councillors: Hemmerman (Town Mayor)
Smith (Deputy Mayor)
Baxter
Cashin
Chicken
Curwen
King
Marshall
Peaks
Rudd
A van der Kroon
E van der Kroon

Clerk to the Meeting – Kevin Keller

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Cary.

2. DECLARATIONS OF A PECUNIARY AND NON-PECUNIARY INTEREST

(Members to declare any interest in items on the Agenda and the nature of those interests).

None

3. TO AGREE THE MINUTES OF AN EXTRA-ORDINARY FULL COUNCIL MEETING HELD ON 6TH NOVEMBER

With two amendments, it was agreed that the Minutes be signed as a true record of the Meeting held on 6th November 2020. **Proposed** Cllr Peaks **Seconded** Cllr E Van der Kroon. **RESOLVED**

4. TO DISCUSS AND RESOLVE A FORMAL REQUEST FROM AN OFFICER

Cllr Marshall read out an email containing a formal request from a Council Officer. The proposal was discussed at length, and it was agreed that a letter be sent detailing the Council's response. **Proposed** Cllr Marshall **Seconded** Cllr Peaks. **RESOLVED**

Direct access to the Council bank accounts was currently only available to Employee A. This was proving to be problematic during any absences. As the Deputy Town Clerk was now Acting Responsible Financial Officer, it was **Proposed** by Cllr Marshall and **Seconded** by Cllr Smith that he be added as a signatory on the bank accounts to facilitate payments. **RESOLVED**

Any amendments at the bank would not be established in time to pay council staff salaries via BACS. To enable staff to receive their salaries as cleared funds on the due date, it was **Proposed** by Cllr Hemmerman and **Seconded** by Cllr Curwen that all salaries should be paid early by cheque in November. **RESOLVED**

Outsourcing the payroll function had been discussed at an earlier meeting. To avoid any potential future payroll problems, it was **Proposed** by Cllr Cashin and **Seconded** by Cllr Marshall that three quotations be obtained to outsource payroll. **RESOLVED**

5. TO DISCUSS ANY RELEVANT COMMITTEE AND COMMUNITY ISSUES

Cllr E Van der Kroon had noticed a collection of debris in the Holme Road cemetery. As hedgehogs were now going into hibernation, she requested that this be removed and not set on fire.

Cllr Curwen and Cllr Baxter both commented that the remedial work carried out on the wall in the Market Hill car park had been very successful.

6. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON WEDNESDAY 25TH NOVEMBER 2020

There being no further business to discuss the Chairman thanked Members for their attendance and contributions, and declared the Meeting **closed at 8.04pm**.

Signed by the Chairman