

MINUTES OF THE REGULAR MEETING OF MARKET WEIGHTON TOWN COUNCIL**HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 16th MAY AT 7.00PM**

Councillor: Botting (Town Mayor)
 Cary (Deputy Mayor)
 Cashin
 Chicken
 Curwen
 Hemmerman
 Johnson
 King
 Peaks
 Rudd
 Smith

Clerk to the Meeting – Miss Stacey Jayne Bellamy

1. ELECTION OF TOWN MAYOR FOR CIVIC YEAR 2018-2019

The outgoing Mayor, Cllr Nigel Botting, thanked all Councillors for their support over his term.

Councillors were asked for nominations for Mayor 2018-2019. Cllr Hemmerman nominated Cllr Botting, which was seconded by Cllr Curwen. The Councillors unanimously **AGREED** that Cllr Botting was duly elected as Town Mayor.

2. ELECTION OF DEPUTY MAYOR FOR CIVIC YEAR 2018-2019

Councillors were asked for nominations for Deputy Mayor 2018-2019. Cllr Botting nominated Cllr Cary which was seconded by Cllr Rudd. The Councillors unanimously **AGREED** that Cllr Cary was duly elected as Deputy Mayor.

3. DECLARATIONS OF ACCEPTANCE OF OFFICE AND AGREEMENT TO ABIDE BY THE CODE OF CONDUCT

This was declared and signed by Cllr Botting as Mayor and Cllr Cary as Deputy Mayor.

4. TO AGREE WHICH COMMITTEES ARE NEEDED FOR CIVIC YEAR 2018-2019

It was proposed by Cllr Hemmerman and seconded by Cllr King that the following Committees continue: *Communications & Events, Planning & Amenities and Personnel.*

Sub Committee: *Property, Christmas and Policies.* **AGREED**

5. TO ELECT COUNCILLORS TO SERVE ON EACH OF THE AGREED COMMITTEES**COMMUNICATIONS AND EVENTS**

Cllrs Botting, Cary, Cashin, Chicken, Curwen, Johnson, King and Peaks

PLANNING & AMENITIES

Cllrs Cary, Curwen, Hemmerman, Johnson, King, Rudd, Smith

AD HOC - PERSONNEL COMMITTEE

Cllrs Cary, Chicken, Curwen, Hemmerman, King, Peaks, Rudd, Smith

SUB/WORKING COMMITTEES

PROPERTY - Cllrs Cary, Cashin, Chicken, Hemmerman, Johnson, King, Peaks, Smith

CHRISTMAS - Cllrs Cary, Cashin, Curwen, Botting and Chicken

POLICIES – Cllrs Cary, King, Hemmerman, Rudd

Signed by the Chairman

6. TO ELECT TOWN COUNCIL REPRESENTATIVES TO SERVE ON OTHER BODIES

Committee	Market Weighton Town Council Representative
Market Weighton Town Team Partnership	Councillor Diane Peaks
Campaign for the Protection of Rural England	Councillor Peter Hemmerman
Community Hall Management Committee	Councillor Derek Cary
East Riding/North Lincolnshire Local Councils Association	Councillor Peter Hemmerman
Yorkshire Wolds Heritage Trust	Councillor Steve King
Walkers are Welcome	Councillor Stephen King
A1079 Committee	Councillor David Rudd & Councillor Peter Hemmerman
Flood Liaison	Councillor Peter Hemmerman
Allotment Association	Councillor Lionel Cashin
Waterway Partnership	Councillor Peter Hemmerman

7. APOLOGIES FOR ABSENCE - None**8. AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE TOWN COUNCIL - None****9. DECLARATIONS OF A PECUNIARY AND NON-PECUNIARY INTEREST****Members to declare any interest in items on the Agenda and the nature of those interests.**

Cllr Rudd – Agenda Item 22

10. TO AGREE THE MINUTES OF THE TOWN COUNCIL REGULAR MEETING HELD – 2nd MAY 2018

Apart from one type error. It was proposed by Cllr Peaks and seconded by Cllr Cary that the Minutes be signed as a true correct record. **AGREED.**

11. TO AGREE THE MINUTES OF THE EXTRA ORDINARY MEETINGS HELD ON 25th APRIL & 9th MAY 2018

It was proposed by Cllr Cary and seconded by Cllr Chicken that the Minutes from 25th April meeting be signed as a true record. **AGREED.**

It was proposed by Cllr Rudd and seconded by Cllr Smith that the Minutes from 9th May meeting be signed as a true record. **AGREED.**

12. TO RECEIVE REPORT FROM WARD COUNCILLOR(S)

Cllr Rudd – The Compost Give away went well and supported by residents.

The New Chairmen of ERYC is Cllr Margaret Chadwick with the Vice Chairman being Pam Smith

13. ONGOING MATTERS AND PROGRESS REPORTS – TOWN CLERK

Due to a resident requesting a Public Consultation on the Skate Ramp, three days had been arranged by ERYC for the residents to attend and speak their opinions. These were 29th, 30th, 31st May and Councillors were asked to attend if they could.

Cllr Hemmerman – Turtons were to have a walk round the new town hall and had requested a list of contractors which the Council would like to ask to be involved. A list was given to Cllr Hemmerman who would pass on to Turtons.

Cllr Curwen – Asked about the bench outside Mount Pleasant. The Council informed Cllr Curwen that they had given the go ahead for the move but the school had to request this to ERYC.

Signed by the Chairman

14. TO CONSIDER CORRESPONDENCE RECEIVED BY MARKET WEIGHTON TOWN COUNCIL SINCE 3rd MAY 2018

ERYC

1. Parish Council Liaison Meetings Invitation Letter
2. Grant Finder – Big Lottery Fund
3. Grant Finder – Neighbourhood Planning Grants & Support
4. GDPR Explanatory Notes on Commons Amendments - *NOTED*

GENERAL

1. Minster Rail Campaign AGM – Agenda & Chairman’s Statement
2. Resident Comments on Meeting Minutes from 10/01/18
3. Email from resident regarding swimming pool at Wold Farm
4. Letter from Ms G Grose re Planning & Anti-social Behaviour – *TOWN MAYOR REPLIED. COPY TO CLLR STATHERS.*
5. Community Hall Management Committee Minutes
6. Merchant Navy Day 3rd September 2018
7. Sobriety Project Services – *CLLR HEMMERMAN REQUEST A COPY TO BE KEPT FOR NEW TOWN HALL*
8. Further GDPR Update from ERNLLCA - *NOTED*
9. Minutes of Vixen 101 Members’ Meeting – *VIXEN 101 ARE GOING TO KEEP THE COUNCIL MORE INVOLVED*
10. Report on Market Weighton Canal Trail Meeting – *DISCUSSED. SUGGESTION OF CROSSING SIGNS A1079*

15. TO DISCUSS AND AGREE RENEWAL OF THE COUNCIL INSURANCE – Zurich

The Town Clerk informed the Council that Zurich was the lowest quote received so it was proposed by Cllr Botting and seconded by Cllr Cary to stay with Zurich for another year contract. **AGREED**

16. TO CONSIDER RECOMMENDATIONS FROM COMMITTEE MEETINGS HELD SINCE THE LAST REGULAR MEETING - COMMUNICATION & EVENTS – 18th April 2018

Instead of paying for delivery of the Newsletters, distribute 1000 round the town businesses, doctor’s surgery, ERYC Customer Service Centre etc. for people to collect if they would like a copy. This is due to the Council now having a Facebook account, Website and Notice Boards which a lot of the information can be viewed.

A Christmas Card Competition to be held in the schools. The winning design will have their card professional printed as the MWTC Mayors card to be handed out. A runner up will have their card printed in a pack of 5 or 10 which could be used by their family.

Proposed by Cllr Cary and seconded by Cllr Peaks to go ahead with the above recommendations. **AGREED.**

17. TO RECEIVE ANY GRAVE RESERVATIONS – None

18. TO RECEIVE FINANCIAL REPORTS

TSB were still having ongoing problems with their upgrade, so no statements had been received or could be printed off. The Town Clerk printed off the Receipts from 3rd April to 11th May and also all the payments made by cheque from 4th April to 16th May for the Councillors.

RECEIPTS

DATE	CREDITOR NAME	DETAILS	TOTAL
03/04/2018	Henriksen Ltd	Damage to Aspen Park Equipment repayment	7.60
12/04/2018	Botting	Donation	20.00
12/04/2018	Barr	Allotment Rent B20	66.38
12/04/2018	Hughes	Allotment Rent A18	66.38
12/04/2018	Farrow	Donation - Scrap Metal	20.00
12/04/2018	Jacobson	Plot Reservation Fee V58	281.00
24/04/2018	Fielders	Burial Fee - Wood	563.10
24/04/2018	Thornett	Allotment Rent A6	33.50
25/04/2018	ERYC	Parish Precept 18/19	85341.18
25/04/2018	Methodist Church	Collection from Civic Service	120.00
25/04/2018	Thornett	Allotment Rent & Bond A4	52.32
01/05/2018	Fielders	Holmes Burial	202.00
09/05/2018	Roberts	Allotment Rent A19	22.34
11/05/2018	Fielders	Burial Fee - Brown	563.10
11/05/2018	Brown	Plot Reservation Fee P59 & P60	563.10

TOTAL: £ 87,922.00

Signed by the Chairman

DATE	CREDITORS NAME	DETAILS	COST	V.A.T.	TOTAL
04/04/18	MW Farm Supplies	Handyman Supplies	36.25	5.41	41.66
04/04/18	ERYC Supplies	Stationery & Consumables	57.74	11.55	69.29
04/04/18	JRB Enterprise Ltd	4000 Dog Bags	57.95	11.59	69.54
05/04/18	KF Supplies	Londesborough Road Cemetery Path Supplies	192.14	38.43	230.57
05/04/18	JRB Enterprise Ltd	4000 Dog Bags	57.95	11.59	69.54
09/04/18	Steve Goddard	Window Cleaning - April	30.00		30.00
12/04/18	Mr Barr	Refund of Allotment Rent Overpayment	11.25		11.25
12/04/18	ERYC	Collection of Commercial Waste	196.95		196.95
12/04/18	ERYC	Collection of Commercial Waste	291.00		291.00
12/04/18	Harrison Tree Care	Removal of dangerous branch - St Helen's Well	20.00	64.00	84.00
09/05/18	United Carlton	Copier Usage	72.73	14.54	87.27
09/05/18	Siemens Financial Services	Copier Lease	164.51	32.90	197.41
09/05/18	Steve Goddard	Window Cleaning - May	30.00	0.00	30.00
09/05/18	JRB Enterprise Ltd	4000 Dog Bags	57.95	11.59	69.54
09/05/18	Zurich Municipal	Pick-up Motor Cover	435.06	0.00	435.06
09/05/18	Market Weighton Mowers	2 Days Digger Hire & Handyman Supplies	138.99	27.80	166.79
09/05/18	CANCELLED	CANCELLED		0.00	0.00
09/05/18	MW Farm Supplies	Handyman Supplies	67.06	11.31	78.37
09/05/18	XYZ Printers	Spring Newsletter	600.00	0.00	600.00
09/05/18	Market Weighton Town Team	4 Hanging Baskets	100.00	0.00	100.00
09/05/18	NALC	Good Councillors Guide to Finance & Transparency	63.37	0.00	63.37
09/05/18	Sue Vicary & Co	Accounting Services	1340.00	268.00	1608.00
09/05/18	Minster Cleaning Services	Monthly Cleaning Charge	216.28	43.25	259.53
09/05/18	Npower	Christmas Lights 2017/2018	76.05	15.21	91.26
09/05/18	ERYC	Lease of St Helen's Well	127.00	0.00	127.00
09/05/18	Country Fayre	Civic Service - Fork Buffet	907.00	0.00	907.00
09/05/18	Hall & Featherstone	Annual Boiler Service - 15 Sandwalk	93.00	18.60	111.60
09/05/18	KF Supplies	Assorted Handyman Supplies	158.69	31.74	190.43
09/05/18	N Botting	Travel Expenses	65.60	0.00	65.60
09/05/18	D Cary	Travel Expenses	22.00	0.00	22.00
09/05/18	G Botting	Trevor Green (Flower Sundries)	19.08	3.82	22.90
09/05/18	G Botting	Ellies Fresh & Fruity (Flower Sundries)	3.12	0.63	3.75
09/05/18	G Botting	R & J Turnbull (Raffle Tickets)	5.66	1.14	6.80
09/05/18	G Botting	Tesco (Flowers)	14.32	2.87	17.19
09/05/18	The Conservation Volunteers	Clearance & chemical treatment of closed cemetery	500.00	100.00	600.00
09/05/18	ERYC Supplies	Stationery & Consumables	55.08	11.03	66.11
09/05/18	D Cruickshank	Refund of Allotment Bond	30.00	0.00	30.00
11/05/18	Market Weighton Town Team	Precept Request	750.00	0.00	750.00
11/05/18	Walkers Are Welcome	Precept Request	900.00	0.00	900.00
11/05/18	M W Community Hall	Precept Request	1000.00	0.00	1000.00
11/05/18	Shiptonthorpe United	Precept Request	500.00	0.00	500.00
11/05/18	Vixen Broadcasting Limited	Precept Request	1000.00	0.00	1000.00
14/05/18	Angel Springs Ltd	Water Cooler Rental June to Sept	63.54	12.71	76.25
14/05/18	Market Weighton Mowers	Digger Hire	60.00	12.00	72.00
16/05/18	The Peoples' Pantry	Donation Request	100.00	0.00	100.00
16/05/18	Peter Hastings - GP 90	Donation Request	100.00	0.00	100.00
16/05/18	Minster Cleaning Services	Office Clean - May	243.21	48.64	291.85

The Mayor read out the balances on the accounts which were as follows:

Savings Account - £123,911.78 Holding Account - £2,422.65 Precept Working Acct - £83,444.14

Proposed by Cllr Cary and seconded by Cllr Peaks that the Financial Reports be a true correct record as much as the Town Clerk could show. **AGREED.**

19. TO RECEIVE FINANCIAL REPORTS, YEAR END REPORT, PAPERWORK FROM ACCOUNTANT AND INTERNAL AUDITOR READY FOR THE EXTERNAL AUDITOR

Paperwork for the annual review of Risk Management had been received from Sue Vicary Accountants which the Town Mayor read out and would sign along with the Town Clerk.

20. REQUESTS FOR DONATIONS - None

21. FORTHCOMING EVENTS DIARY AND REPORTS

The events diary was passed to all showing visits done and to be done by the Mayor. The Deputy Mayor will be asked to attend events if the Mayor is unable to.

Signed by the Chairman

22. TO CONSIDER PLANNING APPLICATIONS**18/04115/OUT WSHPM Ltd**

Outline Planning Permission: Outline – Erection of 3 dwellings (Appearance, Layout and Scale to be considered)
 Location: Wicstun Veterinary Group, 46 Southgate, Market Weighton, East Riding of Yorkshire, YO43 3BQ
[MWTC RECOMMEND APPROVAL OF THIS APPLICATION](#)

18/01467/TCA Mr Styles

Tree Works In Conservation Area: MARKET WEIGHTON CONSERVATION AREA: T1. Sycamore. Fell.
 During the recent winter months a number of secondary and tertiary branches have failed into the garden, and more importantly, onto the adjacent road. The leaf litter is also causing concerns.
 Location: 1 Manor Fields, Market Weighton, East Riding of Yorkshire, YO43 3JW
[MWTC OBJECTS AND WANTS THE TREE OFFICER TO REALISE THAT THE TREE IS IMPORTANT TO THE STREET SCENE, PLUS IT IS NOT DISEASED.](#)

23. TO RECEIVE PLANNING DETERMINATIONS**DC/18/00655/PLF Mr B Turnbull**

Full Planning Permission: Installation of new window frames to match existing
 Location: 49 Market Place, Market Weighton, East Riding of Yorkshire, YO43 3AJ
 ERYC GRANTED SUBJECT TO THREE CONDITION
[MWTC RECOMMEND APPROVAL OF THIS APPLICATION – 4/4/2018](#)

DC/18/00579/PAD Mr B Turnbull

Full Planning Permission: Display one non-illuminated fascia sign
 Location: 49 Market Place, Market Weighton, East Riding of Yorkshire, YO43 3AJ
 ERYC GRANTED SUBJECT TO THREE CONDITIONS
[MWTC RECOMMEND APPROVAL OF THIS APPLICATION – 4/4/2018](#)

18/04132/STPLF WSHPM Ltd

Full Planning Permission: Erection of veterinary hospital, bin/cycle store with access and car parking
 (ADDITIONAL DRAINAGE ASSESSMENT REPORT)
 Location: Land South East of Holme Road Roundabout, Market Weighton, East Riding of Yorkshire, YO43 3HQ
 ERYC GRANTED SUBJECT TO TWENTY CONDITIONS
[MWTC RECOMMEND APPROVAL OF THIS APPLICATION – 2/5/2018](#)

18/00613/PLF Mr & Mrs Ian And Claire Griffin

Full Planning Permission: Erection of single storey extension to rear
 Location: 24 Beverley Road, Market Weighton, East Riding of Yorkshire, YO43 3JP
 ERYC GRANTED SUBJECT TO THREE CONDITIONS
[MWTC RECOMMEND APPROVAL OF THIS APPLICATION – 4/4/2018](#)

24. TO DISCUSS ANY RELEVANT COMMITTEE AND COMMUNITY ISSUES

Cllr Smith – Asked if the Councillors would get to see the applicant's letters before the Co-Option Meeting for the two Councillor positions. The Town Clerk would make sure all Councillors received copies at least three days before the meeting.

Cllr Curwen – Scattering of ashes and plaques at the Memorial Garden. This was requested to be an Agenda Item at the next Regular Meeting for discussion. Cllr Johnson agreed it was a good idea.

Cllr Peaks – Mentioned that a property on Wicstun Way had put up a fence and wondered if Planning Permission would have been needed. The Town Clerk would see if she could find anything out from ERYC.

Cllr Peaks – Hawling Road Allotments – Discussion on if the land would be kept as Allotments or eventually used for properties.

Cllr King – Updated the Councillors that due to the urgency of needing a Handyman, as the Full Time Handyman had given 1 month notice but then handed in a sick note for 1 month, that an advert had been advertised and a Personnel Meeting to be arranged to look through applications.

Signed by the Chairman

25. DATE OF THE NEXT REGULAR MEETING OF MARKET WEIGHTON TOWN COUNCIL

The Annual Town Meeting will be held on **Tuesday 22nd May 2018** at the Community Hall. Cllr Smith, Hemmerman and Cary gave their apologies for this meeting.
There being no further business to discuss the Town Mayor thanked Members for their attendance and declared the Meeting *closed at 8.53pm*.