

MINUTES OF ANNUAL REGULAR MEETING OF MARKET WEIGHTON TOWN COUNCIL**HELD AT THE COUNCIL CHAMBERS ON****WEDNESDAY 1st May 2013 AT 7.00PM**

Present: Councillor Botting
 Cary
 Chicken
 Curwen
 Frith
 Hemmerman
 King
 Macqualter
 Peaks
 Rudd (a)
 Smith
 Stellings
 Townshend

Clerk to the Meeting Mrs Lesley-Jane Holt

1. ELECTION OF TOWN MAYOR FOR THE CIVIC YEAR 2013/2014

The Clerk welcomed everyone to the meeting and asked for nomination for Mayor for the Civic Year 2013/2014. Cllr Hemmerman nominated Cllr Frith. Cllr Frith was asked if she would accept this nomination. On acceptance it was proposed by Cllr Hemmerman and seconded by Cllr Stellings that Cllr Frith is Mayor for 2013/2014. Unanimously AGREED. There were no further nominations.

2. ELECTION OF DEPUTY MAY FOR THE CIVIC YEAR 2013/2014

The Mayor, Cllr Marian Frith, asked for nomination for Deputy Mayor for the Civic Year 2013/2014. Cllr Townshend nominated Cllr Hemmerman. Cllr Hemmerman was asked if she would accept this nomination. On acceptance it was proposed by Cllr Townshend and seconded by Cllr Stellings that Cllr Hemmerman is Deputy Mayor for 2013/2014. AGREED. There were no further nominations.

3. DECLARATIONS OF ACCEPTANCE OF OFFICE AND AGREEMENT TO ABIDE BY THE CODE OF CONDUCT

The Mayor, Cllr Marian Frith, and the Deputy Mayor, Cllr Peter Hemmerman, read out and signed the declaration of acceptance of office.

4. TO AGREE WHICH COMMITTEES ARE NEEDED FOR 2013/2014

Current Committee Meetings for Civic year 2012/2013

Cemetery and Parks	Communications	Personnel (ad hoc)
Town Planning	Events	Quality Status (ad hoc)

After a discussion it was AGREED that as some of the committee meetings were very short the Cemetery and Parks and Town Planning Committees should be amalgamated and the Communications and Events Committees should be amalgamated – as they followed each other this would leave a gap which would give Councillors a break from weekly meetings or could be used for ad hoc meetings in the future. The Regular meetings would stay on the dates already arranged. The Clerk was to send round a revised diary. It was also noted that it would be up to each Committee about a change of name for the Committee.

Signed by the Chairman

5. TO ELECT COUNCILLORS TO SERVE ON EACH OF THE AGREED TOWN COUNCIL COMMITTEES

After discussion the following Committee members were agreed. As Cllr Rudd was not present he was left on the Committees he previously served on until he could be asked.

CEMETERY, PARKS AND TOWN PLANNING

Including Allotments, Leisure, Sport and Youth, Town Enhancement, Traffic, Property and Development

MEMBERS: Cllrs Cary, Chicken, Curwen, Frith, Hemmerman King, Macqualter, Rudd, Smith, Stellings and Townshend

COMMUNICATIONS AND EVENTS COMMITTEE

Including Emergency Plan, Newsletter, Information Technology, Markets, Garden Competitions, Yorkshire Day, Civic Service and Christmas Lights

MEMBERS: Cllrs Botting, Cary, Chicken, Curwen, Frith, Hemmerman, King, Macqualter, Peaks, Rudd, Smith, and Townshend

AD HOC - PERSONNEL COMMITTEE

MEMBERS: Cllrs Botting, Cary, Chicken, Curwen, Frith, Hemmerman, King, Macqualter, Rudd, Smith, and Townshend

AD HOC - QUALITY STATUS COMMITTEE

MEMBERS: Cllrs Botting, Chicken, Frith, Hemmerman, King, Peaks and Townshend

6. TO ELECT TOWN COUNCIL REPRESENTATIVES TO SERVE ON OTHER BODIES

After discussion the following Representatives were agreed. As Cllr Rudd was not present he was left as representative for the Committee he previously served on until he could be asked.

Committee	Market Weighton Town Council Representative	AGREED 01/05/13
Bradley Day Committee	Councillor Paul Stellings	√
Market Weighton Town Team Partnership	Councillor Nigel Botting	√
Campaign for the Protection of Rural England	Councillor Peter Hemmerman	√
Community Hall Management Committee	Councillor Ken Macqualter	√
East Riding/North Lincolnshire Local Councils Association	Councillor Peter Hemmerman	√
Yorkshire Wolds Heritage Trust	Councillor Stephen King	√

Signed by the Chairman

Market Weighton & Pocklington Area Community Partnership (previously LATS – Coral Gladstone)	Councillor Derek Cary	√
Walkers are Welcome	Councillor Stephen King	√
A1079 Committee	Councillor David Rudd	√
Football Committee	Councillor Nigel Chicken	√
Flood Liaison	Councillor Peter Hemmerman	√

7. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Rudd

8. AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE TOWN COUNCIL

There were no members of the public present.

9. DECLARATIONS OF A PECUNIARY AND NON-PECUNIARY INTERESTS – Members to declare any interest in items on the Agenda and the nature of those interest.

Cllr Chicken signed the book as having a non pecuniary interest in one of the planning applications.

10. TO AGREE THE MINUTES OF THE MARKET WEIGHTON TOWN COUNCIL MEETING HELD ON WEDNESDAY 3rd APRIL 2013

It was proposed by Cllr Chicken and seconded by Cllr Hemmerman that the previous Minutes be signed as a true and correct record. AGREED.

11. ONGOING MATTERS AND PROGRESS REPORTS – TOWN CLERK

Folio 6521 – The Hawthorn hedge has been installed at the Allotments by the Allotment Association.

Folio 6522 – The cowl on the crossing near the tea rooms has turned again. There has been a request to have it removed.

A Councillor also mentioned that the people who had taken the hedge from the front of the Cemetery House had now replaced it with a fence.

12. TO DISCUSS SERVICE LEVEL AGREEMENT FOR LIGHTING

The Clerk had previously sent round a copy of this Service Level Agreement for lighting and asked Councillors if it was their wish that these be signed. Councillors were in full agreement that the Clerk sign this document.

13. TO DISCUSS DATE FOR MEETING WITH ERYC RE: PARKING

The Clerk informed Councillors that Mr John Harland from the East Riding of Yorkshire Council was happy to meet with Market Weighton Town Council regarding parking in the town and had suggested 8th, 9th or 10th May. After discussion the Clerk was asked to arrange Thursday 9th May at 6.00pm. As this matter had been put on hold until after the choosing of a new Mayor the Clerk was to check if this date was still alright.

Signed by the Chairman

14. TO CONSIDER CORRESPONDENCE RECEIVED BY MARKET WEIGHTON TOWN COUNCIL SINCE THE LAST REGULAR MEETING – 3rd APRIL 2013

ERYC

1. East Riding Parish News – April 2013
2. E-Mail, Sue Baldock, Re: East Yorkshire Local Food Network Guide
3. E-Mail from Debbie McGurn, Re: New Bus Stop Consultation Holme Road
4. Agenda for Market Weighton & Pocklington Area Community Partnership Meeting. 17th April, also minutes from previous meeting
5. E-Mail from Sue Baldock, Re: East Yorkshire local Network FREE Networking Event 24th April
6. YORSwitch Offer Letters
7. Town / Parish Council Liaison Meetings 2013. Agenda Attached. [Cllrs Townshend and Hemmerman to attend.](#)
8. E-Mail from Tomothy Thrustle, Re: Reports for Market Weighton Town Council
9. Market Weighton Parish Council – Market Place CP SLA. Footway Lighting Maintenance – Service Level Agreement – Level 2. [Clerk to sign and send to ERYC](#)
10. Land off Aspen Close, Market Weighton. [Clerk to again write to ERYC regarding reduction in fee due to works.](#)
11. Brad Webster - Community Support Day – Wed 8th May
12. Brad Webster – Could You Care – Recruitment Event
13. E-Mail – Re: Terry Weaver and meeting at Sancton Rd, Cliffe Road. [Clerk to chase up a reply.](#)

GENERAL

1. ERNLLCA – East Riding (West) District Committee, Wednesday 17th April 2013
2. Yorkshire Wolds Heritage Trust – Churches Tour Wednesday 24th April
3. HWRCC – Flagging Up The Boundary
4. E-Mail from Catherine Clark, Shiptonthorpe Town Council, Re: Cycle Path. [Clerk to write to ERYC supporting this.](#)
5. E-Mail and Picture from Rachel Howdle, Re: Grass Verge On Princess Road
6. ERNLLCA – QPS Consultation & Department for Communities & Local Government Survey
7. E-Mail, Re: Mr Brock Book ‘Early Life In Market Weighton’
8. E-Mail from Resident, Re: Parking on Churchside, Market Weighton
9. E-Mail, Re: Scouts Community Week. [Clerk to write and accept kind offer of voluntary work.](#)
10. Thank You letter from The Boys Brigade
11. RSN Online Weekly News Digest – 8th April
12. Kirkwells Neighbourhood Planning News Spring 2013
13. Information Update from TC, Re: Cliffe Road, Sancton Road Junction and Giant Community Day, Flags [Putting the flags up early would not be a problem but help would be expected from the Market Weighton town Team Partnership](#)
14. ERNLLCA Conference report by Cllr Hemmerman
15. E-Mail from Cllr Peaks, Re: Meetings [Cllr Peaks predicament regarding her work coming first was understood by all Councillors and accepted](#)
16. SLCC Membership 2013 [Clerk to renew this subscription](#)
17. ERNLLCA – Smaller Councils Working Together. Cluster Examples
18. ERNLLCA Newsletter April 2013
19. Humber & Wolds Rural Community Council Newsletter
20. CCTV Report. [Clerk to write to contractor and let him know that a Councillor had lenses that he could have if needed for the CCTV system](#)
21. Community Hall Minutes
22. Letter from Chris Milson – Electrician
23. Letter from Market Weighton Football Club (also to go to donations)
24. E mail from Yvonne Cashin MWTTP – re LPM [Clerk to write and agree that this could be looked at](#)
25. E mail from ERNLLCA about use of room. [Clerk to find out a little more information before MWTC agree to this](#)

15. TO CONSIDER RECOMMENDATIONS FROM COMMITTEE MEETINGS HELD SINCE LAST REGULAR MEETING ON 3rd APRIL 2013

Communications 17th April 2013

There were no recommendations to full Council.

Signed by the Chairman

Personnel 17th April 2013

It was **AGREED** to recommend to Full Council that:

- the Clerk's hours be changed to 37 – no lieu time would then be accrued and all time off would be holidays due.

It was proposed by Cllr Chicken and seconded by Cllr Smith that this change be accepted. **AGREED.**

Events 24th April 2013

There were no recommendations to full council.

16. REQUESTS FOR RESERVED GRAVES

There were no requests for grave reservations.

17. TO RECEIVE FINANCIAL REPORTS**MARKET WEIGHTON TOWN COUNCIL PAYMENTS 2013/2014**

DATE	CREDITOR NAME	DETAILS	TOTAL
19.04.13	ERYC	Land of Aspen Close. 1/4/13 to 31/3/14	125.00
19.04.13	ERYC	Land at St Helens Well. 1/4/13 to 31/3/14	118.00
25.04.13	ERYC	Increase Charge Land of Aspen Close. 1/4/13 to 31/3/14	3.70
19.04.13	Minster Cleaning Services	Cleaning Services - April	£232.92
23.04.13	ERYPF	April Pension	£1,244.43
23.04.13	HMRC	PAYE & NI Conts (Ee's & Er's) April	£943.20
25.04.13	MWTC Staff	Staff Wages April	£3,825.25
04.04.13	HWRCC	Membership Renewal	25.00
04.04.13	ERNLLCA	Membership Renewal	978.77
04.04.13	S Gibbons	Window Cleaner	22.00
04.04.13	Tracy's Red Hat Hire	Concrete Breaker for Gates in WMPF	60.00
05.04.13	ERYC	Council Tax - Cemetery	72.27
05.04.13	ERYC	Council Tax - 80 Market Hill	52.58
05.04.13	ERYC	Council Tax - 2 Linegate	54.15
05.04.13	ERYC	Council Tax - 15 Sandwalk	131.94
12.04.13	Orange	Handyman Mobile	12.04
19.04.13	JRB Enterprise Ltd	4000 Dog Bags	69.24
24.04.13	PHS Group Plc	Water Cooler Charge 1/3/13 to 28/2/14	24.00
29.04.13	Yorkshire Water	WAITING FOR PAPERWORK	£30.00
04.04.13	K F Supplies	Handyman Supplies	347.35
04.04.13	M W Farm Supplies	Handyman Supplies	45.19
19.04.13	Queensborough Forge Ltd	Left Hand Gate Spring for WMPF	27.60
19.04.13	Cllr Peter Hemmerman	Travel Expenses	54.40
22.04.13	Cllr Marian Frith	Travel Expenses	30.40
19.04.13	ERYC	Collection of Commercial Waste. 1/4/13 to 31/3/14	317.46
19.04.13	ERYC	Collection of Commercial Waste. 1/4/13 to 31/3/14. Cemetery	189.28

Signed by the Chairman

19.04.13	Supplies	Tissues, T-Roll, Paper, Black Sacks, Shield	46.34
22.04.13	Scotts Croft Community Fund	Collections from Civic Service	159.21
22.04.13	MW Scout & Guide Hut Building Fund	Collections from Civic Service	159.21
23.04.13	Country Fayre	Buffet/Scones/ Coffee/ Tea for Civic Service	649.00
24.04.13	Henleys Nurseries	Hawthorn Hedge at Holme Road Allotments	352.80
04.04.13	Post Office	Stamps	12.00
08.04.13	Co-op	Milk, Coffee, T Bags	6.93
09.04.13	Co-op	Milk	0.94
15.04.13	Co-op	Milk	1.00
18.04.13	Co-op	Milk	1.00
18.04.13	Tesco	Wine & Orange Juice for Civic Service	41.27
24.04.13	Asda	Milk	0.89
04.04.13	Mr Mike Warrener	Reimbursed for St Helens Well Goods bought	12.44
04.04.13	Glynis Elgey & Jacky Playforth	Store Rent - Apr, May, June 2013	273.00
16.04.13	All Blinds	Blinds for Chambers Windows	150.00
23.04.13	Immingham In Bloom	10 Planters for MWTC & St Helens Well	600.00

TOTAL: £11,502.20

RECEIPTS 2013-2014

DATE	CREDITOR NAME	DETAILS	TOTAL
05.04.13	Yorkshire Water		60.91
10.04.13	Resident	Photocopying	0.05
10.04.13	Lesley Jane Holt	Photocopying	0.50
11.04.13	Lesley Jane Holt	Photocopying	0.20
12.04.13	Paul Newton	Allotment Payment - C1	22.50
15.04.13	Martin Scott	Allotment Payment - C9	22.50
15.04.13	Sue Humble	Market Money x 5 weeks	40.00
15.04.13	Lesley Jane Holt	Photocopying	0.20
16.04.13	Mr & Mrs Hare	Allotment Payment - C4	22.50
16.04.13	Sarah Roberts	Allotment Payment - D10	22.50
16.04.13	Watson & Mitchell	Allotment Payment - D15 & E1	45.00
16.04.13	Mr Kevin Binks	Payment for bin & plaque at St Helens Well	386.81
18.04.13	J Rotherhams	Headstone - Ellen Fielding	61.00
22.04.13	MWTC	Local Producers Market 19th April	120.00
22.04.13	Mr Queen	Allotment Payment - A17	22.50
22.04.13	Mr Lambeth	Allotment Payment - E4	22.50
22.04.13	Parochial Church Council of M W	Collection from Civic Service	110.42
22.04.13	J Rotherhams	Headstone - John Noel Healy	61.00
22.04.13	J Rotherhams	Inscription - Hilda Roma Cayzer	22.50
22.04.13	Civic Service Guests	Collection from Civic Service Raffle	208.00
25.04.13	Cruse Bereavement Care	Room Hire x 6 sessions	90.00
30.04.13	ERYC	Precept	68,767.00

£70,108.59

Signed by the Chairman

The Clerk also read out the balances on the accounts. **Accounts AGREED.**
 Unfortunately the accounts for the year 2012/2013 had not been received back from the
 Accountant/Internal Auditor so the forms for the External Auditor were not available for signing.

18. REQUESTS FOR DONATIONS

There was one request for a donation from the Market Weighton United AFC. They have been allowed £78k from Sport England for the rebuild of changing facilities on the football field now their lease has been moved from 5 years to a new 100 year lease. In the meantime they had a small cash flow and were asking for £700 as a one off payment. After discussion it was proposed by Cllr Hemmerman and seconded by Cllr King that the precept money of £1,000 be sent out to them, less of course £219 owed to us from last year being the balance of the grass cutting fee from East Riding of Yorkshire Council. It was also stated that the Football Club would now be responsible for the grass being cut on the field. **AGREED.** In a discussion after this it was hoped the Football Club would be able to have fundraising events to pay for the grass cutting. The Clerk would contact East Riding of Yorkshire Council to inform them of this.

19. FORTHCOMING EVENTS DIARY AND REPORTS FROM LAST MEETING

The events diary was passed to all along with a file of up and coming events for the newly elected Mayor. Any items intended for inclusion should be sent to the Town Clerk. When an invite is received through the post it will automatically be included and only be marked 'not attending' where appropriate. The Deputy Mayor will be asked to attend events if the Mayor is unable to.

20. TO CONSIDER PLANNING APPLICATIONS

DC/13/00856/PLF/WESTWW **Mr Wesley Cooper, Market Weighton Mowers,**
18A Becklands Park, York Road, Market Weighton,
East Riding of Yorkshire, YO43 3GA

Full Planning Permission: Erection of two storey side extension to industrial unit

Location: Market Weighton Mowers
 Unit 18A
 Becklands Park Industrial Estate
 Market Weighton
 East Riding Of Yorkshire
 YO43 3GA

Level: Delegated

MARKET WEIGHTON TOWN COUNCIL RECOMMEND APPROVAL OF THIS APPLICATION 1/5/2013

DC/13/00868/PAD/WESTWW **Lloyds Banking Group, C/O Group Property,**
PO Box 112, Canons House, Canons Way, Bristol,
BS99 7LB

Consent to Display an Advertisement: Display of one internally illuminated fascia sign, one non-illuminated hanging sign and one non-illuminated letterbox sign (re-submission of 12/04604/PAD)

Location: Lloyds Banking Group
 76 Market Place
 Market Weighton
 East Riding Of Yorkshire
 YO43 3AP

Level: Delegated

Signed by the Chairman

MARKET WEIGHTON TOWN COUNCIL OBJECT TO THE INTERNALLY ILLUMINATED FASCIA SIGN ON THE GROUNDS THAT IT IS IN THE TOWNS CONSERVATION AREA BUT DO NOT OBJECT TO THE NON-ILLUMINATED HANGING SIGN AND NON-ILLUMINATED LETTERBOX SIGN 1/5/2013

DC/13/00829/PLF/WESTWW

Mrs C West, 48 Walkington Drive, Market Weighton, East Riding of Yorkshire, YO43 3NR

Full Planning Permission:

Erection of a single storey extension to the rear

Location:

48 Walkington Drive
Market Weighton
East Riding Of Yorkshire
YO43 3NR

Level:

Delegated

MARKET WEIGHTON TOWN COUNCIL HAVE NO OBJECTIONS TO THIS APPLICATION 1/5/2013

DC/13/01107/PLF/WESTWW

Mr & Mrs G Codling, 30 Hawling Road, Market Weighton, East Riding Of Yorkshire, YO43 3JR

Full Planning Permission:

Erection of a conservatory to rear

Location:

30 Hawling Road
Market Weighton
East Riding Of Yorkshire
YO43 3JR

Level:

Delegated

MARKET WEIGHTON TOWN COUNCIL HAVE NO OBJECTIONS TO THIS APPLICATION 1/5/2013

DC/13/01038/PLF/WESTWW

Mr Simon Wise, Wise Solicitors Ltd, 46 Market Place, Bridlington, East Riding Of Yorkshire, YO16 4QL

Full Planning Permission:

Change of use from Travel Agents (A1) to Solicitors Office (A2)

Location:

46 Market Place
Market Weighton
East Riding Of Yorkshire
YO43 3AL

Level:

Delegated

MARKET WEIGHTON TOWN COUNCIL RECOMMEND APPROVAL OF THIS APPLICATION 1/5/2013

Signed by the Chairman

21. TO RECEIVE PLANNING DETERMINATIONS**DC/13/00005/PLF/WESTWW/KTIMMS****Mr Tim Bellwood, 9 Hawling Road, Market Weighton
East Riding of Yorkshire, YO43 3JR**

Full Planning Permission:

Erection of a garage with pitched roof following demolition of existing, apply render finish to house, garage and inner face of boundary wall, build up existing 1.2 metre high boundary wall with additional 450mm high wrought iron railings to match wall on opposite side of Hawling Road.

Location:

9 Hawling Road
Market Weighton
East Riding Of Yorkshire
YO43 3JR

ERYC GRANTED SUBJECT TO TWO CONDITIONS

MWTC RECOMMEND APPROVAL OF THIS APPLICATION – 07.03.13

DC/12/04766/OUT/STRAT**Mr T Watson, C/O LDP Planning, 1 Horsefair, Wetherby,
Leeds, West Yorkshire, LS22 6JG**

Out line Planning Permission:

Outline – Residential Development (access to be considered)
Resubmission of 12/03344/OUT at

Location:

Land South of
St Marys RCVS Primary School
Sancton Road
Market Weighton
East Riding Of Yorkshire
YO43 3DB

ERYC GRANTED SUBJECT TO NINETEEN CONDITIONS

MWTC RECOMMEND REFUSAL AS THE ACCESS AVAILABLE WAS NOT SUITABLE FOR THE NUMBER OF PROPERTIES PROPOSED.

HOWEVER IF THE COMMITTEE IS MINDED TO RECOMMEND APPROVAL NO BUILD SHOULD TAKE PLACE UNLESS THERE IS AN UPGRADE OF THE TOWN SEWERAGE SYSTEM AND PROPERTIES ARE LINKED DIRECTLY TO THE SEWERAGE WORKS – 09.01.13

22. TO DISCUSS ANY RELEVANT COMMITTEE AND COMMUNITY ISSUES**Cllr Hemmerman** – Has been going round the High Street on behalf of the Market Weighton town Team Partnership asking shops and businesses if they wish to have a hanging basket up. The lady at the Co-op informed him that she is keen to have a planter outside the shop. The matter is to be passed to the Cemetery and Parks Committee.**Cllr King** – Mentioned that on E row of the allotments there appears to be a 6 to 8' steel fence and asked if this was allowed in the Agreement. The Clerk was asked to check on this and pass to the Cemetery and Parks Committee.**Cllr Peaks** – Stated that at the Civic Service she had collected £58 for the Scout and Guide Hut Building Fund. Also reported holes in Croft Close – the Clerk will report this to the East Riding of Yorkshire Council. The Clerk was also asked to find out if ducks could be kept in a resident's garden.

Signed by the Chairman

Cllr Chicken – Stated that the pavers near the blacksmiths had risen and been cracked by trees and the bollard was still on Finkle Street. The Clerk stated that both these had been reported but would be report again.

Cllr Curwen – Mentioned that the bus shelter gardens were looking untidy again – and asked if the Clerk would have a word with the East Riding of Yorkshire Council. Cllr Curwen also mentioned that Lorries were ignoring the weight limit and the pot hole in the car park was still there (from a previous electrical installation). The Clerk stated that the handyman had tried to fill this with tarmac but it kept getting washed out – it needed repairing by a contractor. The matter is to be passed to the Cemetery and Parks Committee.

Cllr Botting – Stated that Hill Rise was deteriorating quite badly for an area of about 20 yards and that there was a lot of rubbish on the Roman Road off Beverley Road. The Clerk said she would report this to the East Riding of Yorkshire Council.

Town Clerk – Stated that the handyman had repaired the bench near the bus shelter and made a beautiful job.

23. DATE OF NEXT REGULAR MEETING OF MARKET WEIGHTON TOWN COUNCIL

The next Meeting of Market Weighton Town Council will be held on **Wednesday 29th May 2013 at 7.00pm** in the Council Chamber.

There being no further business to discuss the Mayor thanked Members for their attendance and declared the Meeting **closed at 9.14pm.**